



THE QUARRIES SCOUT CAMPSITE BOOKING POLICY

Please take the time to read through

The Quarries booking policy and its contents relate solely to bookings for accommodation and activities at The Quarries Campsite, Stratford Road, Cosgrove, Milton Keynes.

Tel: 07599 677373 / quarriesbookings@mkscouts.org

Bookings:

- Confirmation of booking will be sent via email and the appropriate deposit must be paid by the date given on your email or the booking will be automatically cancelled by the system.
- It is expected that the numbers of people on the booking form are approximate but final numbers must be reported as soon as possible to the booking secretary and / or Warden two weeks prior to your booking.
- All Groups can ask for a preferred site but we reserve the right to allocate groups to appropriately sized camping areas if necessary, at the discretion of the duty Warden.

Cancellation:

- Cancellation of a booking for one of the buildings within 21 days or less of your due arrival date will result in forfeit of your deposit and if we cannot rebook the building then we will invoice your group for 50% of the original charge less your deposit.
- Cancellation of campsite bookings within 21 days or less of your due arrival date will result in forfeit of your deposit.

Any refund asked for outside the 21 day period will incur a £5 admin fee.

- If for any unforeseen reason the Bookings Secretary has to cancel a booking then a full refund will be given.

Payment:

- Payments can be made by bank transfer directly into our account:

Sort -30-91-91 Acc - 32660360.

Please ensure you put your Booking ref (# *****) on the transfer from the bank.

Cheques made payable to 'The Quarries Scout Campsite' and please put your booking number (# *****) on the reverse of the cheque

- A deposit of £1 per person (minimum £10) for camping will be required, and/or £100 for each building for weekend hire.

If the whole campsite is booked for a weekend then a non refundable 50% deposit is required.

- An Invoice will be sent to you or your group Treasurer (if known) of the appropriate Group or the person booking the site after the event. – Any activities taken by the Group will be added to the invoice. If the site/buildings are left dirty or if damage is caused, then appropriate additional charges will be invoiced accordingly. Payment of the balance will be required within one calendar month.

General Site Rules:

- DBS CHECK - Please ensure that all leaders, Scouting and Guiding, and all adult help over 18 years of age associated with your booking have current DBS clearance.
- IDENTIFICATION – please wear identification such as a neckerchief, group T-shirt or badge to help all leaders and staff to identify which group you are from.
- CAR PARKING is only permitted in the designated areas at the entrance to the Campsite. Trolleys are available to transport camping equipment to the sites.

No cars are allowed past the Gateway without the warden's permission. As a courtesy to the neighbours, please avoid parking on the road verges.

- FIRES- There will be a RED FLAG flying when fires are not permitted.

No new fire areas to be created. If the fire areas are insufficient, please approach the duty warden who will endeavor to supply portable altar fires. The duty warden will advise on the disposal of wood ash.

Please ensure that altar fires on camping sites are only used for cooking and should be no bigger than needed for cooking.

Camp fires can be held in the two camp fire circles but only if a Leader is present.

Also please take notice of any "FIRE BAN" signs in cases of long hot, dry weather.

- FIREWOOD – We try to provide as much natural wood as possible. This relies very much on the generosity of local tree surgeons and the site team whose job it is to chop it into usable pieces. Please take care to use wood sensibly and as economically as possible. We do not take kindly to wasteful burning! Trees (even dead ones) must not be cut unless with the express permission of the duty warden.

Please do not bring treated wood onto the site to use on campfires, especially pallets.

- RUBBISH - When leaving please take your rubbish to the skips which are located in the car park.
- THE QUARRIES SERVICE TEAM works hard to ensure the cleanliness of the campsite, but it is the responsibility of ALL users to see that dropped litter finds its way into a bin. -
- WET or DRY pits are not allowed to be dug on the campsite.
- NOISE should be kept to a minimum between 22.00 hours and 0700 hours. The use of fireworks and air horns is prohibited.

- ACCIDENTS – all accidents must be reported to the duty warden. If an accident requires external medical treatment, a Quarries accident form must be completed. Whilst there is a first aid kit on site, it is the responsibility of all camp leaders to ensure they bring adequate first aid supplies with them.
- WASHING UP – External sinks at the rear of the toilet block are available for washing up.

The toilet block washbasins are not to be used for the cleaning of cooking utensils, or hot water taken from the toilet/shower blocks for the purpose of washing up. Please be careful with the use of water as the campsite water supply is metered.

- EQUIPMENT HIRE – the Quarries does have a certain amount of equipment that can be hired ie tables, benches, tents etc. There are also large Chess Pieces, Draughts and Boules.
- NO SMOKING – there is a strict no smoking policy on the campsite except in the designated area in the car park.
- DOGS – in the interest of health and safety please refrain from allowing dogs on the campsite.

Assistant Dogs are allowed on site - please inform the site if you are bringing one.

- CAMPING SITES – On leaving the site please ensure you leave any camp site you have used tidy, litter free and return any excess wood to the wood pile. Failure to do this could result in loss of deposit or an extra charge if account has been paid in full.
- BUILDINGS – please ensure when leaving the building you have occupied that it is clean and tidy.

- 1) Cooker cleaned
- 2) Floors hoovered/washed
- 3) Fridge/Freezer wiped out and switched off

Failure to do this could result in loss of deposit or an extra charge if account has been paid in full.

- TOILET/SHOWER BLOCK – You are reminded that all Quarries Camp Site users are equally responsible for the cleanliness/cleaning of these facilities. If you have requested use of the showers please take short showers and please leave at least 15 minutes between showers to allow the water tank to refill.
- ARCHERY / RIFLE SHOOTING – Bookings and conditions for these activities can be requested from the web site.
- CLIMBING TOWER – Bookings for this facility can be requested from the web site.
- TUNNELING CENTRE – Bookings for this facility can be requested from the web site.
- DISABLED FACILITIES - Toilet and Shower are available.
- FLAG FIELD – The playing of ball games is NOT allowed on the Flag Field.
- **NO WATER BALLOONS PLEASE.**

CAN WE PLEASE ASK THAT IF YOU ARE THE LAST ONE LEAVING THE SITE CAN YOU

PLEASE CLOSE AND LOCK THE GATE.